

# CURRICULUM VITAE

**POOJA NITIN MITKARI**

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**Career Objective:** To build a career in a teaching profession to help & motivate students in achieving their goals through my best knowledge & efforts.

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## **Qualification:**

| Examination | Board/University  | Year | Percentage |
|-------------|-------------------|------|------------|
| M.com       | Pune University   | 2016 | 76.13%     |
| B.com       | Pune University   | 2014 | 73.50%     |
| H.S.C.      | Maharashtra Board | 2011 | 64.33%     |
| S.S.C.      | Maharashtra Board | 2009 | 58.61%     |

## **Computer Skills :-**

- MS-CIT( Jan-2015 ) 93.00%
- Tally ERP9 ( Sep- 2013) 85.00%

## **Professional skills :-**

- Have an excellent communication skills to deliver the subject in an easy & effective way.
- Can plan & execute in class & outdoor educational activities & events.
- Have a caring attitude towards student's needs & concerns.
- Have a strong desired to work with student.
- Expertise in using new teaching methodology to explain difficult topics.

## **Other Education :-**

- Soft Skill Development Programme

## **Extra Activities in my coaching Academy:-**

- Personality Development
- Skills Development
- SWOT Analysis
- Goal Setting

## **Experience :-**

Total 5 years experience in my own Academy in teaching field.

• **Hobbies :-**

- Reading books
- Learning new concepts
- Writing

**Personal Details:**

**Name:** - Pooja Nitin Mitkari  
**Marital Status:** - Married.  
**Date of Birth:** - 30th September 1993  
**Gender** - Female  
**Languages Known:** - English, Hindi & Marathi.  
**Mobile Number:** - 9511954716  
**Permanent Address:** - Shivshakti Niwas, Near Moshi Toll Plaza,  
Shiv Colony, Moshi-412105.

**Declaration-**

I hereby declare that all the above information is true to the best of my knowledge.

**Date:-**

**Place: -Moshi**

**(Pooja N Mitkari)**